

## APPENDIX A

### Charging Rates:

Room charges are **not** levied for:

1. Meetings that the Council hosts as one of the partners within a group or organisation
2. Community groups/charities and small voluntary organisations which **directly** benefit the Town are not charged as part of the Council's contribution to facilitate community partnership and involvement.
3. Elected Councillors holding a relevant meeting.

Room charges **are** levied for:

Commercial Organisations and Weddings Only		
Room	Charge up to Half Day	Charge up to Full Day
Council Chamber	£200 half day	£400 full day
Committee Rooms 1 & 2	£100 half day	£200 full day
Meeting Room 1	£50 half day	£100 full day

Meeting times would generally be restricted to 08:30am to 7pm on a Monday to Friday basis consistent with the Council's current caretaking arrangements.

Available rooms for hire will be :

- Council Chamber
- Committee Rm 1
- Committee Rm 2
- Meeting Rm 1

Should meetings finish after 7pm, then an additional charge of £20 per hour will be made to cover the additional overtime costs.

Refreshments will be available from the vending machines.

Room Hire Charges will not include the provision of parking space in either the North, South or rear Car Parks. Car parking provision is at a premium and the visitor car park is now Pay and Display.